



MINUTES-COUNCIL

Foundations for the Future – North Middle School

August 27, 2019 7:30 pm

In Attendance

Council

Terri Sartori, Chair
Andrew Chu, Incoming Vice Chair
Shannon Middlemiss, Fundraising Coordinator
Lea Ann Triska, Secretary
Sarah Stilborn, Communications Coordinator
Jyleen Wong, Volunteer Coordinator
Mei Young Cheah (Jennifer), Treasurer

Staff

John Deines, Principal

Guests

Absent

Rea Hailley, Fun Lunch Coordinator

Meeting called to order at 7:25 pm.

New Business

- We have a full council this year.
- We will try to coordinate with other FFCA campuses in arranging an ASCA clinic in September. Upon request, ASCA will send representatives to coach our members on how to run an effective Council. This very informative clinic requires the attendance of at least 6 – 8 people.
- An objective discussed at our June meeting was the idea of hosting a guest speaker at NMS once per term. This speaker would present to our NMS community about hot topics such as mental health, tech time, etc. Please bring your suggestions for topics and/or speakers to the next meeting.

Teacher Representative Report

- No report.

Fundraising Report

Shannon

- We have three fundraisers planned for the beginning of this school year. Forms and electronic notifications will be issued as required.
 - **Opt In**
 - Like last year, families who wish to participate will be able to make their donations by cheque, cash, or through the Pay Fees option on the FFCA website.
 - In an effort to increase the size of donations, preset denominations of \$25, \$35, and \$50 will be available to select through the Pay Fees option.
 - **Deal Deck**
 - Decks are comprised of reusable coupons and come in 4 different themed packs. They have been in the Calgary area for approximately 2 years and compete with SUTP books.
 - Families can purchase for Calgary or Edmonton.
 - Each deck sells for \$20 from which the school receives \$12. Order/payment methods include cash, cheque, and the Pay Fees option on the FFCA website. Due to complexity, we will not be utilizing the company's online platform for orders/payment.
 - The preordered decks have already been delivered to the school. Volunteers are needed to process orders and payment.
 - Fundraiser will run until October 25.
 - We can decide if we want to create an incentive for top sellers within the school.

- **Davison Orchards**
 - Orders must be placed by October 6 with delivery set for October 18. 3 types of apples as well as a variety pack will be available.
- With each fundraiser, we will ensure to communicate for what we are raising money, such as a hydration station and ski day.
- If any fun lunch items are being used as a fundraiser, this must be clearly communicated to the parents.
- SRC (Student Representative Council) has not yet met for the new school year. We will ensure to coordinate with them regarding fundraising efforts so that we are not competing with each other.

Treasurer's Report

Jennifer

- \$1928 was spent on teacher discretionary funds in the 2018/2019 school year, as per receipts reimbursed. This amount is less than what was budgeted at the beginning of that year.
- Rosso Coffee Roasters has still not cashed the cheque issued to them last year. We will follow up with them.
- In previous years, we have put money towards a meal from a vendor of their choice for the teachers during Learning Conferences.

Approval to budget \$400 for meals for the teachers during October Learning Conferences.

- **Motion: Terri Sartori**
- **Second: Jyleen Wong**
- **Motion carried at 7:58 pm.**

Fun Lunch Report

- No arrangements have been made as of this date.

Communications Report

Sarah

- First communications will be issued announcing Council meeting dates and upcoming fundraiser information. Included will be a review of what Council funds were spent on during the last school year, as well as stating that this year's plan is to raise funds for a hydration station for NMS. This information will be announced using Edsby and the school's e-newsletter.

Community Partnership Report

- The Welcome Back Breakfast is scheduled for Friday, September 13. The grills are ordered. Last year's notes will be reviewed to determine the shift times, number of volunteers, and food requirements.
- Last year, \$600 was spent on food. In an effort to reduce the cost of food, a suggestion was made to draft a letter with which to approach grocery stores for donated goods.

Approval to budget \$750 toward the Welcome Back Breakfast on September 13, 2019.

- **Motion: Terri Sartori**
- **Second: Sarah Stilborn**
- **Motion carried at carried at 8:04 pm.**

Volunteer Report

Jyleen

- The volunteer hours will be checked each month and announced on Council's page in the school newsletter. The thinking is that if the numbers are communicated regularly, we may be able to increase the number of families participating.
- The volunteer requirements for fun lunch days need to be determined. In order for planning, a list of the fun lunch/casual days will be obtained from the office.
- Volunteers are required for the Welcome Back Breakfast, but not for sports day.

Principal's Report

Mr. Deines

- Josh Symonds has joined our campus as the Associate Principal.
- Repairs continue on the school roof. This project has taken considerably longer than planned, thanks in part to poor weather and some faulty building material. It is estimated to be finished in 2 weeks.
- Catherine McVeigh and Danny Williamson will continue in their roles as Teacher Representatives for School Council.

ASC Meeting Update

- No update.

Meeting adjourned at 8:12 pm.

Next meeting is September 12, 2019